



Adventist University of the Philippines

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

(Enhanced Curriculum 2014)

COURSE DESCRIPTIONS

LSIL 211 INTRODUCTION TO LIBRARIANSHIP (3 units) – General discussion on the historical background of libraries and librarianship; characteristics and functions of different types of libraries and information centers; current trends and issues in the profession including Code of Ethics for Filipino Librarians; and RA 6966/RA 9246 and laws and issuances related to Philippine Librarianship.

LSLM 211 LIBRARY AND INFORMATION MANAGEMENT (3 units) – Principles and methods of organization and management; theories and its application in all types of libraries; and major administrative concerns including legislation, related practices and trends.

Pre-requisites: LSIL 211

LSOI 212 ORGANIZATION OF INFORMATION SOURCES 1 (3 units) – Development of cataloging and classification systems; theory and practice of bibliographic subject analysis and classification using AACR 2 rules with application to books and pamphlets; machine-based representation using MARC formats; and Dewey Decimal Classification Scheme.

Pre-requisite LSIL 211

LSRS 213 REFERENCE AND INFORMATION SOURCES AND SERVICES 1 (3 units) – An introduction to effective reference service. The course deals with the selection, evaluation and use of general reference sources; discussion of the methods and techniques of the reference process; types and functions of reference and information service.

Pre-requisite LSIL 211

LSOI 223 ORGANIZATION OF INFORMATION SOURCES 11 (3 units) - Applications of cataloging and organization of information principles to non-print materials; Library of Congress Classification Scheme.

Pre-requisites: LSIL 210; LSIL 212

LSRS 224 REFERENCE AND INFORMATION SOURCES II (3 units) - This course deals with the evaluation and use of reference sources, both print and non-print in special subject fields; further study of the use of new technologies in information searching and retrieval.

LSCM 225 COLLECTION MANAGEMENT (3 units) – Principles and methods of selecting and evaluation of the different kinds of information sources; the librarian's role as material selector; development and maintenance of collections; bibliographic tools and on-line databases; publishers and publishing; and acquisition process.

Pre- requisites: LSIL 211; LSIL 211

LSSL 311 SCHOOL LIBRARY MEDIA CENTER (3 units) – Objectives, organization and management of the school media center for maximum support of educational program of the school.

Pre-requisites: LSIL 211; LSLM 211

LSAL 312 ACADEMIC LIBRARIES (3 units) – Objectives; unique functions and services of libraries; educational environment in which academic libraries function; clientele services, collections, financing and staffing; and future trends in the academic library sector.

Pre-requisites: LSIL 210; LSLM 211

LSIT 313 INFORMATION AND COMMUNICATION TECHNOLOGY I (3 units) – Computer application to libraries; principles and technologies used in libraries and information centers to store and retrieve information in print and other formats.

Pre-requisites: LSIL 210; Introduction to Computer

LSLC 314 LITERATURE FOR CHILDREN AND YOUNG ADULTS (3 units) – Evaluation and selection of print and electronic resources appropriate for children and for young adults; developmental stages as they relate to resources; reference tools; information needs and school curricula.

Pre-requisite: LSIL 211

LSIT 324 INFORMATION AND COMMUNICATION TECHNOLOGY II (3 units) – Focuses on building practical skills in a variety of network computer application to libraries and information centers gained in LSIT 313.

LSIA 325 INFORMATION ANALYSIS (3 units) – Principles; theories; development of abstracting and indexing and practices used to index information bearing documents, it includes thesaurus design and preparation of book and journal indexes and abstracts.

Pre-requisites LSIL 210; LSIS 213

LSPL 326 PUBLIC LIBRARIES (3 units) – Philippine Public Libraries history; effectiveness; governance; outreach programs; introduction and effective use of technology; clientele; collection; issues related to social and political environments, financing and staffing; and the role of public libraries in raising information literacy.

Pre-requisite: LSLM 211

LSSL 327 SPECIAL LIBRARIES (3 units) - Management, organizational structure; collection; clientele; services; physical setting; financing and staffing; and future trends in the special library and information center sector.

Pre-requisite: LSLM 211

LSSM 411 SPECIAL MATERIALS (3 units) – Deals with application of cataloging and organization of information principles to continuing resources; serials; manuscripts; musical scores and electronic resources.

Pre-requisites: LSIL 211; LSOI 212 & LSOI 223

LSAM 412 ARCHIVES/RECORDS MANAGEMENT (3 units) – An introduction to the theory and practice of managing archival documents; such as personal papers; institutional records; photographs; electronic records; and other unpublished material; topics covered include manuscript and records acquisition and appraisal; arrangement and description; conservation and preservation; reference and access.

Pre-requisites: LSLM 211

LSMR 413 METHODS of RESEARCH in LIS (3 units) – Theoretical and applied research design, methodologies, and evaluation in library and information science. Review of existing research in the field, proposal preparation, and design of instruments used in the field. (Preferably all major subjects are taken)

LSPM 424 PRACTICUM (6 units) – Supervised field experience in selected libraries and information centers; emphasis on application of theory to practice for one semester. (Preferably all minor & major subjects are taken)

LSPR 418 PROFESSIONAL SUBJECT REVIEW I (4 units) – This course will focus on the review of Library organization & management; Reference, bibliography & users services; in preparation for the LIS Licensure examination.

Pre-requisites: LSCM 211; LSRS 213; LSSL 311; LRSR 224; LSSL 311; LSSM 411.

LSPR 418 PROFESSIONAL SUBJECT REVIEW II (4 units) – This course will focus on the review of selection & acquisition of multi-media sources; cataloging & classification; indexing & abstracting; information technology in preparation for the LIS Licensure examination.

Pre-requisites: LSCM 225; LSOI 223; LSOI 212; LSIA 325; LSIT 324; LSIT 313.