



Adventist University of the Philippines

STUDENT FINANCE DEPARTMENT

Academic Scholarship Application Form

Academic Year _____

Attach
Recent
Photo

Name of Student _____ Date filed _____
 (Please Print) Family Name Given Name Middle Name

Date of Birth _____ Place of Birth _____ Religion _____

Desired Course: _____

Name of Father _____ Religion: _____

Occupation: _____ Employer: _____

Name of Mother: _____ Religion: _____

Occupation: _____ Employer: _____

Other Scholarship Received _____

Planned Category: () In- Campus _____ Dorm/Cafeteria _____ Faculty Homes
 () Off-Campus Residence _____

English examination result: _____

Math examination result: _____

To be filled up by AUP Finance only

Date Received: _____

() Approved Remarks: _____

() Disapproved _____

Finance Committee Action No. _____

Submit this form to the Student Finance Office together with the following documents:

1. Certificate from the Principal in High School declaring Rank 1, Rank 2 or Rank 3 (based on the overall graduates)
2. Course Curriculum
3. Form 138

ACADEMIC SCHOLARSHIP POLICY GUIDELINES

1. The student must apply for the scholarship he/she wants to avail from the Student Finance Department.
2. Scholar must be a Filipino citizen
3. The scholar should finish his/her course in AUP. In case he/she intends to transfer to another school, all scholarship grants already given must be paid back to AUP before transfer credentials are released.
4. That upon entry of the student in the academic scholarship program, the basis of granting the scholarship will be the following specifications:

With Highest Honor – Rank 1 100% tuition if he/she passes the English and Math exams and graduating class has at least 20 members.

With Highest Honor – Rank 2 50% tuition if he/she passes the English and Math exams and graduating class has at least 20 members.

With Highest Honor – Rank 3 25% tuition if he/she passes the English and Math exams and graduating class has at least 30 members.

5. The scholar shall render community service to the university and must be assigned by the Student Services Office.

	Regular Semesters	Inter Semester
With Highest Honor – Rank 1	40 hours/semester	12 hours
With Highest Honor – Rank 2	30 hours/semester	8 hours
With Highest Honor – Rank 3	20 hours/semester	5 hours

6. A scholar should maintain a minimum GPA of 3.75 and no grade below C+. Continuance of scholarship grant is subject for review every term. If the required GPA is not achieved scholarship will be forfeited.
7. The scholar may be allowed to change his/her course during the first year only, upon recommendation of the Guidance Department provided, he/she pays the applicable tuition and fees for the subjects not credited to the new course to be taken. Letter of request must be submitted to the scholarship committee for approval.
8. The scholarship covers one course only. Extra subjects taken for double majors will not be covered and must be paid by the scholar.
9. The tuition and fees for subjects dropped after the allowed period and for subjects repeated due to grades recorded as NC are not part of the scholarship grant and must be paid by the scholar.
10. The scholar must uphold the mission, philosophy and objectives of the university and actively participate in its various programs.
11. The scholar must be free from any major infractions. Other wise scholarship will be forfeited.
12. The scholar is required to file a scholarship renewal form every school term and submit on or before the deadline. Late submission of scholarship renewal form will not be accepted.
Deadline Schedules: Inter Semester – June 30; First Semester- August 31; Second Semester- January 31. Forms are available at the Student Finance Office and in our website (www.aup.edu.ph).

This is to certify that the information provided are true, correct and complete. We have read the implementing guidelines and we promise to abide by them.

Student
(signature over printed name)

Parent
(signature over printed name)

Approved by